

# How to Share a Document from Google with Anyone

Click on "Share" and a pop up will appear.

Click "Advanced"

[How To Share A Document From Google Suite-1\\_Border.png](#)  
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Click "Change..."

[How To Share A Document From Google Suite-2\\_Border.png](#)  
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Select the appropriate setting.

[How To Share A Document From Google Suite-3\\_Border.png](#)  
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Click "Save"

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Revision #5

Created 16 March 2020 12:45:03 by Colin Janson

Updated 13 November 2020 19:00:44 by Colin Janson