

Graduation - Transferring Content From Your School Account

Student accounts are disabled at the end of December after you graduate. You will lose access to your email and any files or content you have in your Newburyport Public Schools Google Account.

Google does allow students to copy content, including emails, from a school account to a personal one. This service is called **Google Takeout**: <https://takeout.google.com/transfer>

We recommend that all seniors use Google Takeout shortly after graduation to make sure they keep any files or information they need. **Information on this process, and how to proceed, can be found on the following Google support page:**

<https://support.google.com/accounts/answer/6386856>

We do keep accounts intact past December (at least one semester, if not more), so you can request a temporary account reactivation if you forgot to transfer your files before your account was disabled. To request this, please submit a ticket by emailing:

support@newburyport.k12.ma.us

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